

BOROUGH OF LAKEHURST

**WORK SESSION/REGULAR MEETING
DECEMBER 17, 2020
TENTATIVE AGENDA**

1. Approval of Minutes of December 3, 2020 Regular Meeting
2. Approval of Executive Session minutes from December 5, 2019 to June 18, 2020
3. Resolution regarding payment of bills
4. Resolution regarding Current Fund Transfer
5. Resolution authorizing shared services agreement with Manchester Township to provide Municipal Court services
6. Resolution authorizing shared services agreement with Manchester Township to provide IT services
7. Executive/Closed Session to discuss personnel matters/contract negotiations

Maryanne Capasso, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**RESOLUTION
DECEMBER 17, 2020**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$349,934.21 is hereby approved.

I, Maryann Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 17, 2020.

**Maryanne Capasso
Municipal Clerk, RMC**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00504	07/31/20	D0009 DE SESA ENGINEERING COMPANY								
		1 IN S94179: PD AC REPAIR	532.00	0-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	07/31/20	12/16/20		S94179
20-00572	08/19/20	W0033 WITMER PUBLIC SAFETY								
		1 MSA OPTIFILTER XL CARTRIDGE	314.82	T-03-00-100-010	B Storm Trust Reserve	R	08/19/20	12/16/20		2020254
		2 MSA G1 APR ADAPTER	1,442.76	T-03-00-100-010	B Storm Trust Reserve	R	08/19/20	12/16/20		2020254
		3 FREIGHT	20.00	T-03-00-100-010	B Storm Trust Reserve	R	08/19/20	12/16/20		
			<u>1,777.58</u>							
20-00626	09/15/20	W0016 WALTER EARLE CORP.								
		1 6.53 TONS OF TOP ASPHALT	414.53	0-01-26-290-299	B MISCELLANEOUS	R	09/15/20	12/16/20		
20-00683	10/06/20	C0967 CONTINENTAL FIRE & SAFETY, INC								
		1 PRO TECH 8 FUSION CUFF GLOVES	419.88	0-01-25-265-246	B EQUIPMENT - SAFETY	R	10/06/20	12/16/20		
		2 CAIRNS/MSA BLK HELMET W/SHIELD	528.22	0-01-25-265-246	B EQUIPMENT - SAFETY	R	10/06/20	12/16/20		
		3 CAIRNS/MSA STYLE#23 FRONTICE	91.20	0-01-25-265-246	B EQUIPMENT - SAFETY	R	10/06/20	12/16/20		
		4 BLK NOMEX BLEND 23" PROT. HOOD	227.70	0-01-25-265-246	B EQUIPMENT - SAFETY	R	10/06/20	12/16/20		
		5 KEY HOSE MODEL#DP30-800 HOSE	165.50	0-01-25-265-246	B EQUIPMENT - SAFETY	R	10/06/20	12/16/20		
		6 SHIPPING	35.00	0-01-25-265-246	B EQUIPMENT - SAFETY	R	10/06/20	12/16/20		K4879
			<u>1,467.50</u>							
20-00724	10/16/20	C0094 COPQUEST INC								
		1 BIANCHI ACCUMOLD 7200 DUTYBELT	47.20	0-01-25-240-273	B UNIFORM ALLOWANCE - KLINE	R	10/16/20	12/16/20		
		2 HEROS PRIDE SINGLE CUFF CASE	15.55	0-01-25-240-273	B UNIFORM ALLOWANCE - KLINE	R	10/16/20	12/16/20		555252
			<u>62.75</u>							
20-00732	10/16/20	C0094 COPQUEST INC								
		1 STREAMLIGHT RECHARGEABLE BATTE	20.92	0-01-25-240-274	B UNIFORM ALLOWANCE - JAMES	R	10/16/20	12/16/20		
		2 CONDOR ANNEX ADMIN POUCH	19.95	0-01-25-240-274	B UNIFORM ALLOWANCE - JAMES	R	10/16/20	12/16/20		
		3 STREAMLIGHT TAIL CAP SWITCH KI	19.11	0-01-25-240-274	B UNIFORM ALLOWANCE - JAMES	R	10/16/20	12/16/20		555249
			<u>59.98</u>							
20-00733	10/16/20	C0094 COPQUEST INC								
		1 CONDOR DOUBLE PISTOL MAG POUCH	10.95	0-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	10/16/20	12/16/20		
		2 CONDOR ANNEX ADMIN POUCH	19.95	0-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	10/16/20	12/16/20		

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20-00733	10/16/20	C0094 COPQUEST INC			Continued				
		3 CONDOR OC POUCH	8.95	0-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	10/16/20	12/16/20	
		4 CONDOR PATROL RADIO POUCH	10.95	0-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	10/16/20	12/16/20	
		5 SAFARILAND MLS 15 MOLLE LOCK	12.00	0-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	10/16/20	12/16/20	555250
			62.80						
20-00735	10/16/20	C0967 CONTINENTAL FIRE & SAFETY, INC							
		1 AKRON STYLE 2127 SHUTOFF	350.20	0-01-25-265-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	10/16/20	12/16/20	K4878
20-00751	10/30/20	S0022 STALKER RADAR							
		1 STALKER RADAR UNIT	2,813.00	C-04-00-562-001	B Ord 2020-05 Various Imp	R	10/30/20	12/16/20	375883
20-00758	10/30/20	P0120 POLICE AND SHERIFFS PRESS							
		1 ID CARDS INVOICE# 138700	300.00	0-01-25-240-211	B OFFICE SUPPLIES	R	10/30/20	12/16/20	138700
		2 ID CARDS INVOICE# 139354	15.00	0-01-25-240-211	B OFFICE SUPPLIES	R	10/30/20	12/16/20	139354
		3 SHIPPING	11.70	0-01-25-240-211	B OFFICE SUPPLIES	R	10/30/20	12/16/20	
			326.70						
20-00783	11/09/20	C0074 CUSTOM BANDAG, INC							
		1 TRASH TRUCK TIRE	343.01	0-01-26-305-253	B MOTOR VEHICLES - TIRES	R	11/09/20	12/16/20	
20-00786	11/12/20	W0037 WORLD POINT							
		1 PRESTAN ADULT CPR MANAKIN WITH	332.18	T-03-00-100-010	B Storm Trust Reserve	R	11/12/20	12/16/20	
		2 PRESTAN CHILD CPR MANAKIN WITH	120.19	T-03-00-100-010	B Storm Trust Reserve	R	11/12/20	12/16/20	
		3 PRESTAN INFANT CPR MANAKIN	129.66	T-03-00-100-010	B Storm Trust Reserve	R	11/12/20	12/16/20	
		4 PRESTAN INFANT CPR MANAKIN	129.66	T-03-00-100-010	B Storm Trust Reserve	R	11/12/20	12/16/20	
		5 AHA DVD SET	165.00	T-03-00-100-010	B Storm Trust Reserve	R	11/12/20	12/16/20	
		6 MYLAN EPIPEN TRAINER	6.50	T-03-00-100-010	B Storm Trust Reserve	R	11/12/20	12/16/20	
		7 NASAL MED TRAINER - 5PK	19.95	T-03-00-100-010	B Storm Trust Reserve	R	11/12/20	12/16/20	
		8 CPR TRAINER VALVE - 10PK	23.90	T-03-00-100-010	B Storm Trust Reserve	R	11/12/20	12/16/20	
		9 PRESTAN FACE SHIELDS - 50PK	18.13	T-03-00-100-010	B Storm Trust Reserve	R	11/12/20	12/16/20	
		10 HEARTSAVER STUDENT WORKBOOK	37.50	T-03-00-100-010	B Storm Trust Reserve	R	11/12/20	12/16/20	
			982.67						
20-00792	11/13/20	P0037 PORTER LEE CORPORATION							
		1 ANNUAL SOFTWARE SUPPORT	675.00	0-01-25-240-222	B CONTRACTUAL SERVICES	R	11/13/20	12/16/20	24522
20-00794	11/13/20	T0972 TONY'S GENERAL MERCHANDISE							
		1 PW WORK BOOTS 10 EMPLOYEES	1,582.98	0-09-00-101-271	B UNIFORMS	R	11/13/20	12/16/20	

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20-00797	11/13/20	P0038 PRO-SHRED SOUTHERN NJ								
		1 PD SHRED INVOICE# 28875	45.00	0-01-25-240-297	B Police - Miscellaneous	R	11/13/20	12/16/20		28875
20-00798	11/13/20	P0041 PRICED RITE TOWING								
		1 INVOICE# 147719	125.00	0-01-25-240-297	B Police - Miscellaneous	R	11/13/20	12/16/20		147719
		2 INVOICE# 147937	125.00	0-01-25-240-297	B Police - Miscellaneous	R	11/13/20	12/16/20		147937
		3 INVOICE# 149012	125.00	0-01-25-240-297	B Police - Miscellaneous	R	11/13/20	12/16/20		149012
			<u>375.00</u>							
20-00805	11/24/20	H0626 HENDERSON LABS, J.R. INC.								
		1 LAB TESTS NOVEMBER 2020	140.00	0-09-00-101-222	B CONTRACTUAL SERVICES	R	11/24/20	12/16/20		56950
20-00806	11/24/20	T0969 THIS & THAT UNIFORMS								
		1 INVOICE# 3142	48.00	0-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	11/24/20	12/16/20		3142
		2 INVOICE# 3031	115.00	0-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	11/24/20	12/16/20		3031
		3 INVOICE# 2969	310.00	0-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	11/24/20	12/16/20		2969
		4 INVOICE# 2967	150.00	0-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	11/24/20	12/16/20		2967
			<u>623.00</u>							
20-00807	11/24/20	A0098 ADAMS EVIDENCE GRADE TECH INC								
		1 DVDS	345.00	0-01-25-240-212	B PHOTO SUPPLIES	R	11/24/20	12/16/20		
		2 SHIPPING	25.15	0-01-25-240-212	B PHOTO SUPPLIES	R	11/24/20	12/16/20		
			<u>370.15</u>							
20-00810	11/24/20	A0066 AXON ENTERPRISES								
		1 25FT SMART CART X2	512.10	0-01-25-240-247	B WEAPONS & AMMO	R	11/24/20	12/16/20		
20-00811	11/24/20	T0024 TREC DIRECT MAILING SERVICES								
		1 PROPERTY ASSESSMENT NOTICES	376.47	0-01-20-150-216	B PRINTING	R	11/24/20	12/16/20		47818
20-00851	12/07/20	O0139 OCEAN COUNTY LANDFILL								
		1 LANDFILL DUMP FEE ESCROW	15,000.00	0-01-32-465-257	B LANDFILL FEES	R	12/07/20	12/16/20		
20-00852	12/08/20	A0118 ATLANTIC PRINTING & DESIGN								
		1 3 Part ZB Applications	89.00	0-01-21-180-211	B Planning Board - Office Supplies	R	12/08/20	12/16/20		
		2 Business Letterhead - Printing	75.00	0-01-20-120-216	B Clerk - Printing	R	12/08/20	12/16/20		
		3 Business Letterhead - Design	25.00	0-01-20-120-216	B Clerk - Printing	R	12/08/20	12/16/20		2203464
			<u>189.00</u>							

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20-00864	12/14/20	R0042 ROK INDUSTRIES, INC								
1		TAX LIEN ADVERTISED	135.00	0-01-20-145-215	B Tax Collector - Advertising	R	12/14/20	12/16/20		LAKEHURST20
20-00865	12/14/20	P0152 PETTY CASH FUND								
1		HOLIDAY DECORATING CONTEST	225.00	0-01-55-900-006	B PETTY CASH	R	12/14/20	12/16/20		
20-00866	12/14/20	N0150 NJMVC (CAIR PROGRAM)								
1		APPLICATION FOR ONLINE ACCESS	150.00	0-01-20-120-299	B MISCELLANEOUS	R	12/14/20	12/16/20		
20-00867	12/14/20	R0158 REMINGTON & VERNICK ENGINEERS								
1		PROVCO PINEGOOD SITE PLAN/APP	942.00	T-03-00-400-409	B Provco Pinegood (REVIEW) 1514-P-084	R	12/14/20	12/16/20		1514P084-3
20-00868	12/14/20	R0158 REMINGTON & VERNICK ENGINEERS								
2		PROVCO PINEGOOD SITE PLAN/APP	2,233.00	T-03-00-400-409	B Provco Pinegood (REVIEW) 1514-P-084	R	12/14/20	12/16/20		1514P084-4
20-00869	12/14/20	R0158 REMINGTON & VERNICK ENGINEERS								
1		NJDOT FY2020 ORCHARD STREET	5,991.39	G-02-20-238-001	B NJ DOT - Orchard Street (2020)	R	12/14/20	12/16/20		1514U075-10
20-00870	12/14/20	R0158 REMINGTON & VERNICK ENGINEERS								
1		NJDOT MUNICIPAL AID PROJECT	372.00	G-02-18-235-001	B NJ DOT - Willow Street 2019	R	12/14/20	12/16/20		1514U073-16
20-00871	12/14/20	R0158 REMINGTON & VERNICK ENGINEERS								
1		POPLAR STREET NJDOT FY2016	504.50	0-01-20-165-232	B ENGINEERING SERVICES	R	12/14/20	12/16/20		1514U068-24
20-00872	12/14/20	R0158 REMINGTON & VERNICK ENGINEERS								
1		GENERAL ENGINEERING THRU 11/30	882.50	0-01-20-165-232	B ENGINEERING SERVICES	R	12/14/20	12/16/20		1514T111-7
20-00873	12/14/20	R0158 REMINGTON & VERNICK ENGINEERS								
1		800 RT 70 LLC CHNG USE/SITE PL	2,295.00	T-03-00-400-410	B 800 Rt 70 B1.15 L1 1514-P-085	R	12/14/20	12/16/20		1514P085-1
20-00874	12/14/20	R0158 REMINGTON & VERNICK ENGINEERS								
1		UPDATE STORMWATER MANAG PLAN	3,606.00	0-01-20-165-232	B ENGINEERING SERVICES	R	12/14/20	12/16/20		1514T113-1
20-00879	12/14/20	L0098 LAKEHURST BOARD OF EDUCATION								
1		JANUARY 2021	244,354.00	0-01-55-900-002	B SCHOOL TAXES PAYABLE	R	12/14/20	12/16/20		
20-00880	12/16/20	S0973 STAPLES								
1		STAPLES CARD CHARGES 12/20	495.50	0-01-20-130-211	B Finance - Office Supplies	R	12/16/20	12/16/20		

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20-00881	12/16/20	N0136 NJ NATURAL GAS COMPANY								
		1 ESC GAS BILL	694.19	0-01-31-437-269	B NATURAL GAS	R	12/16/20	12/16/20		
		2 PW GARAGE GAS BILL	655.78	0-01-31-437-269	B NATURAL GAS	R	12/16/20	12/16/20		
		3 COMMUNITY CENTER GAS BILL	588.55	0-01-31-437-269	B NATURAL GAS	R	12/16/20	12/16/20		
		4 PD HQ GAS BILL	239.34	0-01-31-437-269	B NATURAL GAS	R	12/16/20	12/16/20		
		5 BOROUGH HALL GAS BILL	212.07	0-01-31-437-269	B NATURAL GAS	R	12/16/20	12/16/20		
			<u>2,389.93</u>							
20-00882	12/16/20	I0020 INTERSTATE EDP & DIRECT MAIL								
		1 PRINT AND MAILING OF TAX BILLS	508.28	0-01-20-150-216	B PRINTING	R	12/16/20	12/16/20		096754
20-00883	12/16/20	S0190 SHOP-RITE OF MANCHESTER								
		1 SHOPRITE CARD CHARGES 11/20	31.95	0-01-28-371-236	B Public Events - Miscellaneous	R	12/16/20	12/16/20		
20-00884	12/16/20	O0140 OCEAN COUNTY BOARD OF HEALTH								
		1 ANIMAL SHELTER BILLING 11/20	32.00	0-01-27-340-299	B MISCELLANEOUS	R	12/16/20	12/16/20		
20-00885	12/16/20	H0032 HOLMDEL TOWNSHIP								
		1 SHARED SERVICES FOR 8/20-12/20	33,190.25	0-01-42-130-201	B Bay Head/Holmdel-Chief Financial Officer	R	12/16/20	12/16/20		
		2 SHARED SERVICES FOR 8/20-12/20	<u>1,136.75</u>	0-01-20-130-299	B Finance - Miscellaneous	R	12/16/20	12/16/20		
			34,327.00							
20-00886	12/16/20	B0019 BOLLINGER, INC. - DENTAL								
		1 DENTAL INSURANCE 12/20	4,583.05	0-01-23-220-226	B Insurance - Dental	R	12/16/20	12/16/20		049217
20-00887	12/16/20	V0011 VERIZON WIRELESS								
		1 BORO CELL PHONE BILL 11/20	543.96	0-01-31-440-275	B TELEPHONE	R	12/16/20	12/16/20		
20-00888	12/16/20	A0024 ACTION DATA SERVICES								
		1 PAYROLL SERVICE PDEND 11/30/20	317.82	0-01-20-130-299	B Finance - Miscellaneous	R	12/16/20	12/16/20		71130
20-00889	12/16/20	A0075 GANNETT NEW JERSEY NEWSPAPERS								
		1 CLERK ADVERT. 11/01 - 11/30	286.25	0-01-20-122-215	B Advertising - Legal Advertisements	R	12/16/20	12/16/20		0003623426
20-00890	12/16/20	P0158 PITNEY BOWES								
		1 MAILING METER CHARGES	126.00	0-01-20-120-299	B MISCELLANEOUS	R	12/16/20	12/16/20		1016972144
20-00891	12/16/20	C0060 COMCAST CABLE								
		1 PW CABLE MODEM	110.84	0-01-31-440-275	B TELEPHONE	R	12/16/20	12/16/20		

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20-00892	12/16/20	V0855 VERIZON	6.55	0-01-31-440-275	B	TELEPHONE	R	12/16/20	12/16/20		
		1 PHONE BILL									
20-00893	12/16/20	J0900 JCP&L	5,807.04	0-09-00-101-276	B	ELECTRIC	R	12/16/20	12/16/20		
		1 ELECTRIC BILL UF									
20-00894	12/16/20	N0029 TWIN ROCKS WATER									
		1 BORO HALL WATER AND COOLER	88.00	0-01-20-120-299	B	MISCELLANEOUS	R	12/16/20	12/16/20		
		2 POLICE DEPT WATER AND COOLER	28.00	0-01-25-240-297	B	Police - Miscellaneous	R	12/16/20	12/16/20		
		3 PW WATER AND COOLER	35.00	0-01-25-240-297	B	Police - Miscellaneous	R	12/16/20	12/16/20		5732840
			151.00								
20-00895	12/16/20	U0005 UNIFIRST CORPORATION									
		1 PW UNIFORM CLEANING 11/20	1,209.74	0-09-00-101-271	B	UNIFORMS	R	12/16/20	12/16/20		
20-00896	12/16/20	C0032 CERTIFIED SPEEDOMETER									
		1 CALIBRATION PDCARS 2,3,4,5,7	197.50	0-01-25-240-297	B	Police - Miscellaneous	R	12/16/20	12/16/20		22778
20-00897	12/16/20	S0896 SHORE BUSINESS SOLUTIONS									
		1 PD COPIER INV.# AR35585	33.11	0-01-25-240-297	B	Police - Miscellaneous	R	12/16/20	12/16/20		AR35585
		2 PD COPIER INV.# AR36690	49.13	0-01-25-240-297	B	Police - Miscellaneous	R	12/16/20	12/16/20		AR36690
		3 PD COPIER INV.# AR37747	21.02	0-01-25-240-297	B	Police - Miscellaneous	R	12/16/20	12/16/20		AR37747
		4 PD COPIER INV.# AR38695	62.04	0-01-25-240-297	B	Police - Miscellaneous	R	12/16/20	12/16/20		AR38695
		5 PW COPIER INV.# AR37071	22.88	0-01-26-305-299	B	MISCELLANEOUS	R	12/16/20	12/16/20		AR37071
		6 BH COPIER INV.# AR36022	25.59	0-01-20-120-299	B	MISCELLANEOUS	R	12/16/20	12/16/20		AR36022
		7 BH COPIER INV.# AR37072	23.87	0-01-20-120-299	B	MISCELLANEOUS	R	12/16/20	12/16/20		AR37072
		8 BH COPIER INV.# AR38210	15.53	0-01-20-120-299	B	MISCELLANEOUS	R	12/16/20	12/16/20		AR38210
		9 BH COPIER INV.# AR38750	165.00	0-01-20-130-299	B	Finance - Miscellaneous	R	12/16/20	12/16/20		AR38750
			418.17								
20-00898	12/16/20	W0030 WEX BANK									
		1 WAWA GAS CHARGES NOV 2020	1,589.23	0-01-31-447-265	B	GASOLINE	R	12/16/20	12/16/20		68892503
20-00899	12/16/20	B9112 B & K EQUIPMENT SERVICES									
		1 TRASHTRUCK REPAIR INV# 31935	142.50	0-01-26-291-254	B	SANITATION VEHICLE MAINT/REP	R	12/16/20	12/16/20		31935
		2 TRASHTRUCK REPAIR INV# 31867	345.87	0-01-26-291-254	B	SANITATION VEHICLE MAINT/REP	R	12/16/20	12/16/20		31867
		3 TRASHTRUCK REPAIR INV# 31869	534.08	0-01-26-291-254	B	SANITATION VEHICLE MAINT/REP	R	12/16/20	12/16/20		31869
		4 TRASHTRUCK REPAIR INV# 31856	2,226.85	0-01-26-291-254	B	SANITATION VEHICLE MAINT/REP	R	12/16/20	12/16/20		31856

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00899	12/16/20	B9112 B & K EQUIPMENT SERVICES		Continued							
		5 TRASHTRUCK REPAIR INV# 31854	<u>502.96</u>	0-01-26-291-254	B	SANITATION VEHICLE MAINT/REP	R	12/16/20	12/16/20		31854
			3,752.26								
20-00900	12/16/20	00012 ONE CALL CONCEPTS									
		1 ONE CALL MESSAGES 11/20	60.06	0-09-00-101-275	B	TELEPHONE	R	12/16/20	12/16/20		0115363
20-00901	12/16/20	L0040 LOWE'S									
		1 UTILITIES SHARE	1,932.16	0-09-00-101-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	12/16/20	12/16/20		
		2 STREET & ROADS SHARE	<u>286.11</u>	0-01-26-290-263	B	ROAD PAINT & MAINTENANCE	R	12/16/20	12/16/20		
			2,218.27								
<hr/> Total Purchase Orders: 57 Total P.O. Line Items: 110 Total List Amount: 349,934.21 Total Void Amount: 0.00 <hr/>											

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	0-01	321,795.59	0.00	321,795.59	0.00	0.00	321,795.59
WATER & SEWER OPERATING	0-09	<u>10,731.98</u>	<u>0.00</u>	<u>10,731.98</u>	<u>0.00</u>	<u>0.00</u>	<u>10,731.98</u>
	Year Total:	332,527.57	0.00	332,527.57	0.00	0.00	332,527.57
	C-04	2,813.00	0.00	2,813.00	0.00	0.00	2,813.00
	G-02	6,363.39	0.00	6,363.39	0.00	0.00	6,363.39
	T-03	8,230.25	0.00	8,230.25	0.00	0.00	8,230.25
Total of All Funds:		<u>349,934.21</u>	<u>0.00</u>	<u>349,934.21</u>	<u>0.00</u>	<u>0.00</u>	<u>349,934.21</u>

**RESOLUTION #20-XXX
DECEMBER 17, 2020**

WHEREAS, a survey of the disbursements and anticipated commitments against the 2020 Current Fund reveals the need to transfer funds; **and**

WHEREAS, Title 40A:4-58 of the Revised Statutes of the State of New Jersey authorizes transfers commencing November 1 of the current year to March 31 of the next year.

PER ATTACHMENT

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the above stated transfer is hereby approved.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the governing body at the meeting of December 17, 2020.

**Maryanne Capasso, RMC
Municipal Clerk**

TRANSFER RESOLUTION #20-XXX OF DECEMBER 17, 2020 ATTACHMENT

CURRENT FUND

Transfer from:

Mayor & Council - Other Expenses	\$ 1,500.00
Legal Advertising	1,500.00
Audit Services - Other Expenses	22,500.00
Health Waiver - Salaries and Wages	1,000.00
Police Crossing Guards - Salaries and Wages	17,500.00
FICA	5,500.00
Total Current Fund transfers from:	<u>\$ 49,500.00</u>

Transfer to:

Employee Group Insurance	\$ 39,500.00
Buildings and Grounds - Other Expenses	6,000.00
Telephone - Other Expenses	4,000.00
Total Current Fund transfers to:	<u>\$ 49,500.00</u>

**RESOLUTION
DECEMBER 17, 2020**

WHEREAS, the Uniform Shared Services and Consolidation Act, *N.J.S.A. 40-65-1* authorizes municipalities and other local governmental entities to enter into an agreement, among other things, for the sharing of services; **and**,

WHEREAS, the Borough of Lakehurst desires to enter into a Shared Services Agreement with the Township of Manchester for Information Technology Support Services; **and**,

WHEREAS, this Agreement provides for certain Information Technology Support Services ("IT Support") to be provided by Manchester to Lakehurst in accordance with the terms and conditions set forth herein; **and**,

WHEREAS, this Shared Services Agreement is subject to resolutions of the Governing Bodies of Manchester and Lakehurst approving same; **and**,

WHEREAS, this Agreement shall be filed with the Division of Local Government Services in the Department of Community Affairs pursuant to C:40A:65-4 and shall be is on file in the Township Clerk's office and may be inspected by members of the public during normal business hours.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey as follows:

1. That the Mayor is hereby authorized to execute and the Municipal Clerk to attest to a Shared Services Agreement between the Borough of Lakehurst and the Township of Manchester.
2. That the term of the aforesaid agreement will be for a period of one (1) year commencing on January 1, 2021 and ending December 31, 2021.
3. That the Municipal Clerk shall forward a certified copy of this resolution to the following:

- A. Municipal Clerk, Township of Manchester
- B. Chief Financial Officer, Borough of Lakehurst

CERTIFICATION

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 17, 2020.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
DECEMBER 17, 2020**

WHEREAS, pursuant to NJSA 40A:65-1 et seq., a municipality may enter into agreements for shared services with another municipality to provide or receive any service that the units participating in the agreement are empowered to provide or receive within their own jurisdiction; **and**,

WHEREAS, each local unit authorized to enter into an agreement under the Shared Services and Consolidation Act must do so by the adoption of a resolution; **and**,

WHEREAS, the agreement must comply with the requirements of NJSA 40A :65-7 and specify the services to be performed under the agreement, procedures for payment, and assignment and allocation of responsibility for meeting standards between and among the parties; **and**,

WHEREAS, Manchester Township operates a municipal court and as part of this function provides certain municipal court administration services, as required by the Administrative Offices of the Court, and the regulations promulgated pursuant thereto; **and**

WHEREAS, the Borough of Lakehurst ("Borough") wishes to enter into a shared Service Agreement, "Attachment A," with the Township of Manchester ("Township") for the provisions and sharing *of* the Municipal Court, facilities, personnel and services of the Township **and**;

WHEREAS, Lakehurst Borough has authorized the execution of this Agreement through Resolution passed by its Governing Body which is on file in the Municipal Clerk's office for public review **and**;

WHEREAS, The Governing Body and Mayor of both Manchester Township and Lakehurst Borough deems it to be in the best interests of the Borough of Lakehurst and Manchester Township to enter into a shared service agreement from January 1, 2021 to December 31, 2021;

NOW, THEREFORE; in consideration of the mutual covenants, agreements and considerations contained herein, Manchester Township and Lakehurst Borough do hereby agree as follows:

1. Lakehurst Borough agrees to pay Manchester Township a fee of \$50,000.00 per annum for a period commencing January 1, 2021 and terminating December 31, 2021 to utilize Manchester Township for the provisions and sharing of the Municipal Court, facilities, personnel and services of the Township pending approval of the Administrative Offices of the Courts of New Jersey.
2. Manchester Township and Lakehurst Borough agree to the terms and conditions set forth within said Shared Services Agreement, which is on file in the Municipal Clerk's office for public review.
 - A. Mayor;
 - B. Business Administrator;
 - C. Chief Financial Officer;
 - D. Personnel Officer;
 - E. Court Administrator;
 - F. Chief of Police

CERTIFICATION

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Mayor and Council at a meeting held on December 17, 2020.

**Maryanne Capasso, RMC
Municipal Clerk**